



Valley Consortium for Medical Education  
POSITION DESCRIPTION

Pertinent Position Description Data	
Position Title: Core Residency Faculty Member- Behavioral Sciences	Date: August 10, 2018
Sponsor: Valley Consortium for Medical Education (VCME)	Reports to: Program Director, Valley Family Medicine Residency

**POSITION SUMMARY**

The Core Residency Faculty in Behavioral Sciences member is responsible for the assigned administrative and educational activities pertaining to the Behavioral and Mental Health education and general training needs of the Family Medicine Residency Program, including those assigned activities related to the recruitment, selection, instruction, supervision, evaluation and advancement of residents. This individual works under the general direction of the Residency Program Director and in his or her absence the Associate Program Director. This position is designated as Management, exempt from the provisions of the Fair Labor Standards Act and other applicable laws and regulations governing overtime and shall serve as an "at will" employee, subject to overtime, standby and callback assignments, and performs related duties as required.

**REPORTING RELATIONSHIPS**

This position works under the general direction of the Valley Family Medicine Residency of Modesto Program Director.

**QUANTIFIABLE DIMENSIONS**

This individual works closely with Residents and Residency candidates and directly supervises the Family Medicine Residents and Medical Students as assigned. It is expected that the Core Residency Faculty Member maintain 0.8 FTE of time dedicated to VCME Residency educational and administrative affairs. The Core Residency Faculty member in Behavioral Sciences shall arrange for the following:

- Arrange and attend a minimum of 40 Behavioral Health/Support Group sessions per year;
- Provide a minimum of 45 Resident Geriatric/Pediatric teaching clinics per year, which will include Geriatric-specific Behavioral Health duties;
- Provide a minimum of 20 Pain Management clinics per year;
- Provide a minimum of 24 Video Precepting sessions per year.

The Residency Core Faculty in Behavioral Health may sustain clinical fee-for-service work, but should not exceed an average of two (2) half-days/week clinical fee-for-service work in their own continuity practice or other equivalent professional venue outside the Residency Program.

**WORKING RELATIONSHIPS/CONTACTS**

Frequent contacts will include the Program Director, Associate Program Director, Residency Coordinator and Residency Assistant Staff, Clinic Nurse Manager, Health Services Agency (HSA) Medical Director and Behavioral Scientist staff. Occasional contact with members of the VCME Board, members of the Graduate Medical Education Committee, Doctors Medical Center (DMC), Stanislaus County HSA, Sutter Memorial Medical Center staff, UC Davis representatives and community physicians. The incumbent must possess proven expertise with resident education and training with a special

focus on Behavioral Health and Well-being medicine.

## **PRINCIPAL ACCOUNTABILITIES**

1. Maintain a successful learning environment where Residents participate in educationally meaningful activities that contribute to their development as a family physician;
2. Participate in and act as Behavioral Lead in the setting of team based clinical care at the Teaching Health Center Family Medicine Center (FMC); including but not limited to geriatrics consult clinic, pediatrics consult clinic and pain management clinic;
3. Develop curriculum, seminar schedules and lists of speakers for the Longitudinal Behavioral Sciences curriculum in collaboration with the Program Director and Core Faculty;
4. Implement the educational goals of the program ensuring that relevant policies and procedures are maintained;
5. Ensure that all residents are adequately supervised and evaluated in carrying out patient care responsibilities;
6. Uphold fair procedures regarding academic discipline and Resident complaints or grievances;
7. Monitor Resident stress, including conditions that inhibit performance or learning, and dysfunction related to drugs or alcohol;
8. Handle logistics and arrange weekly video precepting sessions at the FMC, including review and feedback with the Residents;
9. Serve as a mentor and resource for basic research design, Institutional Review Board – approved projects, and basic statistical analysis for Resident and Faculty scholarly activities;
10. Co-design with Family Medicine Faculty the Behavioral and Community Medicine rotation, identifying and learning assignments/opportunities and supporting the completion of community projects;
11. Provide brief supportive counseling to Residents and Core Faculty who are in difficulty, and oversee the acquisition of more formal support services as directed by the Program Director;
12. Participate in Resident education, including regular attendance in the teaching of outpatient service(s), lectures and seminars;
13. Participate in the selection of Residents for appointment to the program in accordance with institutional and departmental policies;
14. Participate in ongoing faculty development, and foster an environment of academic excellence and scholarship;
15. Faithfully perform assigned duties and coordinate clinical fee-for-service time so resident supervision is available to the Residents on duty;
16. Collaborate with educational budgeting and allocation of fiscal and staff resources, particularly Behavioral Health budgeting and resource allocation;
17. Develop strong, positive working relationships with Residents, Fellow Core Faculty, Community Physician Teachers, Residency staff, and VCME leadership and;
18. Collaborate with problem resolution and due process evaluations for assigned Residents in difficulty.

## **SKILLS/ABILITIES**

- Perform as a teacher, clinician, and administrator;
- Deliver effective teaching and mentoring to Resident Physicians;
- Understand the principles of interpersonal relationships and team dynamics;
- Communicate effectively both verbally and by writing clear concise reports;
- Analyze, understand and perform research related to residency education and quality improvement.

## **KNOWLEDGE**

- Expertise in contemporary knowledge, skills and attitudes toward the compassionate mental health care of patients across the spectrum of ages and life milestones.

Effective teaching methods and leadership techniques;

- Compliance and accreditation standards and requirements for residency programs.
- Regulatory and healthcare compliance matters;

- Graduate medical education including residency training requirements and national match requirements;
- Computer applications such as resident scheduling and reporting software such as New Innovations, Microsoft Word, Microsoft Excel and Internet Explorer.

### **EDUCATION/LICENSE/CERTIFICATION**

- Graduation from at least a Master's level university program in psychology, counseling, or education, granting at degree of either a PhD, EdD, MEd, MSW, LCSW, or MFCC, and have an active, unrestricted professional license to practice in California for those degrees issuing a license.
- Possess and maintain a valid California Driver's License.

### **EXPERIENCE**

Two (2) years full-time professional activity in Behavioral Health care. Teaching experience in a Family Medicine Residency is strongly desirable.

### **COMPENSATION**

Competitive salary will commensurate based on education, knowledge and experience.

### **APPLICATION/RESUME**

To obtain an application, go to <http://www.valleymeded.org/jobs.shtml>.

Mail application and resume to:

Kathleen Kearns, MD  
Residency Program Director  
Valley Family Medicine Residency of Modesto  
1400 Florida Ave, Suite 200  
Modesto, CA 95350  
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